

# SAN FERNANDO VALLEY LEGAL SECRETARIES ASSOCIATION

## APPLICATION FOR MEMBERSHIP 2021-2022

Please complete and deliver this application, with check payable to SFVLSA which includes local dues, any initiation fee, and Legal Professionals, Incorporated (LPI)\* per capita tax to: SFVLSA MEMBERSHIP CHAIR, P.O BOX 10531, BURBANK, CA 91505-0531, OR Pay online at SFVLSA.org.

Name of Applicant: \_\_\_\_\_

Type of Membership: Dues for Renewing Member are "Active"

*Note: Student and Associate Memberships have restrictions. Contact SFVLSA Membership Chair with questions.*

Active (Directly engaged in work of a legal nature in California):	\$55.00
Student:	
LPI and Local	\$40.00
Local ONLY	\$22.50
Associate	
LPI and Local	\$40.00
Local ONLY	\$22.50
Initiation Fee (New Member-Any Category)	\$20.00

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Name of school you are attending if you are applying for Student Membership: \_\_\_\_\_

**USE THIS ADDRESS FOR MAILINGS:**

Business Address: \_\_\_\_\_

**USE THIS ADDRESS FOR MAILINGS:**

Home Address: \_\_\_\_\_

City: \_\_\_\_\_, CA Zip: \_\_\_\_\_ City: \_\_\_\_\_, CA Zip: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Residence Telephone: \_\_\_\_\_

Business Facsimile: \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**USE THIS EMAIL ADDRESS FOR ALL COMMUNICATIONS.**

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**For receipt of *The Legal Secretary* magazine, please indicate receipt electronically or by hard copy:**

**Send me *The Legal Secretary* magazine electronically to  my home email address OR  my business email address (check one)**

**Send me a hard copy of *The Legal Secretary* magazine to  my home address OR  my business address (check one)** Employment in the legal field (please include positions, dates):

\_\_\_\_\_  
Previous membership in a legal secretaries/professionals association (please include associations, dates):  
\_\_\_\_\_

**IF ACCEPTED AS A MEMBER, I AGREE TO BE BOUND BY THE BYLAWS AND STANDING RULES OF LEGAL PROFESSIONALS, INCORPORATED, AND THE LOCAL ASSOCIATION TO WHICH I HEREBY APPLY FOR MEMBERSHIP, INCLUDING THE FOLLOWING CODE OF ETHICS:**

***IT SHALL BE THE DUTY OF EACH MEMBER OF LEGAL PROFESSIONALS, INCORPORATED TO OBSERVE ALL LAWS, RULES AND REGULATIONS NOW OR HEREAFTER IN EFFECT RELATING TO CONFIDENTIALITY AND PRIVILEGED COMMUNICATION, ACTING WITH LOYALTY, INTEGRITY, COMPETENCE AND DIPLOMACY, IN ACCORDANCE WITH THE HIGHEST STANDARDS OF PROFESSIONAL CONDUCT.***

**(Dedicated to the memory of Joan M. Moore, PLS, CCLS, LPI President 1980-82)**

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

SPONSOR: \_\_\_\_\_ APPLICATION APPROVED: \_\_\_\_\_

\*Accompanying membership in Legal Professionals, Incorporated (LPI), a California non-profit mutual benefit association, includes a subscription to *THE LEGAL SECRETARY* magazine, reduced annual dues for membership in Legal Specialization Sections and discounted prices on purchase of *LPI LEGAL PROFESSIONAL'S HANDBOOK* and *LAW OFFICE PROCEDURES MANUAL*.



**LPI LEGAL SPECIALIZATION SECTIONS MEMBERSHIP – SEPARATE APPLICATION**

**SEE NEXT PAGE FOR ADDITIONAL INFORMATION**

LSI MEMBERS MAY ALSO JOIN ONE OR MORE OF THE FOLLOWING LPI LEGAL SPECIALIZATION SECTIONS FOR \*REASONABLE ANNUAL DUES LISTED BELOW:

- CIVIL LITIGATION • CRIMINAL / FAMILY LAW • FEDERAL LAW
- LAW OFFICE ADMINISTRATION • PROBATE/ESTATE PLANNING
- TRANSACTIONAL LAW

Legal Specialization Sections provide access to continuing education workshops and seminars. Membership includes access to free quarterly workshops; quarterly newsletters containing up-to-date information, including changes in the law and forms; statewide roster of all members in each section for easy access to local procedural information in other counties; and networking opportunities

For further information regarding LPI's Legal Specialization Sections, please visit LPI's website at: [www.lpi.org/legal-specialization-sections](http://www.lpi.org/legal-specialization-sections).

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|---|--|--|--|
| <input type="checkbox"/> Administrative         | <input type="checkbox"/> Corporate             | <input type="checkbox"/> Legal Malpractice         | <input type="checkbox"/> Real Estate           |
| <input type="checkbox"/> Appeals                | <input type="checkbox"/> Defense               | <input type="checkbox"/> Litigation                | <input type="checkbox"/> Securities            |
| <input type="checkbox"/> Arbitration            | <input type="checkbox"/> Environmental         | <input type="checkbox"/> Maritime                  | <input type="checkbox"/> State                 |
| <input type="checkbox"/> Bankruptcy             | <input type="checkbox"/> Family                | <input type="checkbox"/> Medical Malpractice       | <input type="checkbox"/> Tax                   |
| <input type="checkbox"/> Civil Litigation       | <input type="checkbox"/> Federal               | <input type="checkbox"/> Plaintiff                 | <input type="checkbox"/> Transactional         |
| <input type="checkbox"/> Criminal               | <input type="checkbox"/> Intellectual          | <input type="checkbox"/> Personal Injury           | <input type="checkbox"/> Workers' Compensation |
| <input type="checkbox"/> Construction Defect    | <input type="checkbox"/> Law Office Management | <input type="checkbox"/> Probate / Estate Planning |  |
| <input type="checkbox"/> Other (Please explain) |  |  |  |

**LENGTH OF EMPLOYMENT:**

**Occupation / Title:**

- Legal Secretary  
  Paralegal  
  Clerk  
  Student  
 Support Staff \_\_\_\_\_  
  Attorney  
  Other (Please specify) \_\_\_\_\_

**Years worked in the legal profession:**

- 0 – 6 Months  
  1 – 4 Years  
  5 – 9 Years  
  10 – 15 Years  
 Over 15 Years  
 Over 20 Years

**Reason(s) for joining our Association?**

**What benefits and/or goals do you want to achieve with this Association?**

**What type of participation would you like to have with our Association?**

- Are you willing to hold a standing committee job or an assistant chair?    0 Yes 0 No  
 Does your employer pay for your membership dues?    0 Yes 0 No  
 Does your employer pay for your monthly meetings?    0 Yes 0 No  
 Does your employer provide you with benefits?    0 Yes 0 No

0 Medical 0 Dental 0 Vision 0 Vacation 0 Holidays 0 Floating Holidays